

83rd District #2 Integrating Committee Meeting Minutes

November 16, 2001 – 8:00 a.m.

Nathanael Greene Lodge
6394 Wesselman Road
Cincinnati, OH 45248

Mr. Brayshaw, Chairman of the Integrating Committee, called the meeting to order at 8:05 a.m.

Board Members Present: Chairman - William Brayshaw, Mayor Dan Brooks, Mr. John Deatrick, Mr. Pete Heile, Mr. Dick Huddleston, Mr. Tim Riordan, Mayor Dave Savage, and Mr. Joe Sykes

Excused Absence: Mr. Tom Bryan

Alternate Members Present: Hamilton County - Mr. Ted Hubbard; Private Sector - Mr. Dave Wagner; Mr. Fred Schlimm – Green Township (*Voting Alternate for Mr. Tom Bryan*)

Support Staff & Guest Present: Hamilton County – Mr. Joe Cottrill, Eric Beck and Doug Riddiough; City of Cincinnati – Mr. Dick Cline and Mr. Greg Long; City of North College Hill – Mr. John Knuf; Delhi Township - Mr. Bob Bass; Village of Woodlawn – Mayor Susan Upton Farley and Norman E. Robinson; City of Norwood – Victor Schneider and Jack Cameron; Springfield Township – Deanna Kuennen, John Musselman and Mike Hinnenkamp; Port of Greater Cincinnati Development Authority – Mr. Tim Sharp; OPWC Representative – Mr. Rob White; and CDS Associates, Inc. - Mr. David Emerick

Approval of Minutes...

Mr. Heile moved approval of the minutes from the 82nd Integrating Committee Board Meeting dated October 11, 2001; seconded by Mr. Huddleston and the motion carried.

Support Staff Items...

Joe Cottrill presented the following agenda items: (*Handouts were Provided*)

Round 16 Appeals

- ◇ As indicated on the handout, there were twenty-two projects appealed in Round 16. It was explained the number in the box shows what the new rating was changed to. The “X” indicates no change in the rating and that an appeal was unsuccessful. The SCIP project list was changed somewhat as a result of the appeals. The LTIP list had very little change.
- ◇ The final scores for Round 16 SCIP and LTIP were provided. The final scores are based on the ratings. The ratings are not the scores. They are in the order as their final rating and ranking. The total points available for SCIP and LTIP are 480. Due to the type of projects, not too many LTIP jobs scored that high. This year’s top SCIP project scored 376 out of 480. (*Spreadsheets were Provided*)

Springfield Township – Appeal on Trapp Lane Reconstruction Project

- ◇ Springfield Township addressed the Integrating Committee regarding their appeal on Trapp Lane Reconstruction Project. Mike Hinnenkamp, Administrator - John Musselman, Service Director and Deanna Kuennen, Development Service Director were present. Mr. Hinnenkamp presented the final appeal on behalf of the Springfield Township Trustees. He acknowledged this as the third time that a final appeal had been presented to the Integrating Committee in the last four years. (*Letter Attached to Handout*).
- ◇ Springfield Township submitted their application for the Trapp Lane Reconstruction Project in Round 16 for SCIP funding. The total project encompassed pavement reconstruction, minor roadway widening and realignment, and the installation of a new storm sewer system consisting of new curbs and gutters, with storm inlets and a new underground storm system.

- ◇ As indicated in the attached letter, the closing paragraph states that Springfield Township is appealing the fact their project received no points under the “Health” category, although Trapp Lane reconstruction project will clearly meet at least one example as identified in the addendum, pertaining to “Health”. Specifically, this particular project will reduce or eliminates the potential for disease through the installation of a storm sewer system. In addition, Springfield Township is appealing the inconsistencies, which are clearly illustrated in the indicated listing of projects that did receive points under “Health”, projects that are very similar in informational content and documentation provided.
- ◇ After the testimony of Springfield Township, the following responses were made from the Support Staff:
 - Mr. Cottrill noted that Springfield Township was recommended for funding of a loan and not recommended for a grant. He further explained that on the application Springfield Township requested a grant. There is a question on the application asking, “If you ask for a grant and were asked to take a loan, would you do so?” Springfield Township answered, “Yes”.
 - It was noted by Mr. Cline that subject project was rated in the field by one team; an appeal was made and another team was sent out to review. It was further explained that five rating teams go out and look at the projects. Each team takes about 20% of the review. After the field reviews are completed the teams get together. The team that makes the field review presents that project. Then they go through each one of the rating points. If it appears there are some inconsistencies in the way one team reviews versus another team, they try to look at how it is being done overall and make adjustments as necessary to try to come to a consensus. The final decision is a group decision. This is how the preliminary rating is derived. Then the appeals are solicited. Then another rating team goes out and reviews. Then a second meeting is conducted for everyone to review again. They decide whether they were being consistent. After that meeting, and based on the project and the appeal, the Support Staff did not feel there was need to change any of the first teams scores.
 - Mr. Cline and Mr. Bass performed the original rating. It was noted by Mr. Cline there is currently a ditch system that carries the water off with no contained storm system in place. Photos were provided showing occasional standing water on the side of the road, just off the berm. There was no evidence of large areas of standing water-causing problems, the houses are set back from the road and there didn’t appear to be any basement flooding problems. This would be another criteria for “Health” points. There was nothing in the application that sited basement flooding. It was their opinion there were no “Health” problems.
 - Mr. Cline suggested that the Support Staff review the addendum to the rating system in the spring. This addendum provides the guidelines for the Support Staff on how to apply these ratings. The criterion for conditions of streets, bridges, etc. is very specific. Over the years they have developed a very objective criteria. All of the eleven support staff members agreed that “Health” and “Safety” questions should be addressed in Round 17. They will look at the addendum and try to quantify those numbers more clearly on “Health” and “Safety”. It was felt it would not be appropriate to reopen the issue on this round, since the ratings have already been completed. It was felt the Support Staff had been consistent as possible this round.
- ◇ After further discussion, Chairman Brayshaw shared that if the storm water were causing a combined sewer to backup in the basements, this would be a more serious issue than water standing for a short period of time after rain in the ditch. There is a definite difference and this could be reflected in the proposed future review.
- ◇ Springfield Township thanked the Integrating Committee for allowing them the opportunity to present their appeal.

District #2 Budget Breakdown for Round #16

◇ Mr. Cottrill provided an overview of how the budget was put together. *(Handouts were Provided)*

▪ SCIP Grant Total	\$ 7,460,840.00	
▪ SCIP Loan Total	\$ 1,867,582.00	
▪ SCIP Grant & Loan Total	\$ 9,328,422.00	120.4444% of Allocation (Min. of 115%)
▪ RLP Loan Total	\$ 1,677,953.00	
▪ Total All Loans	\$ 3,545,535.00	
▪ LTIP Grant Total	\$ 6,261,523.00	135.6482% of Allocation (Min. of 115%)
▪ Total Small Government Request	\$ 1,674,620.00	*(The recommend order should list 1-10)
▪ Loan Assistance Projects	\$10,657,304.00	Loan Contingency List

Recommended Priority Listing of SCIP & LTIP – Program Year 2002 – Round #16

◇ Mr. Cottrill presented the Support Staffs recommended final priority listing of applications received for SCIP projects (1-89) and LTIP projects (1-89). *(Spreadsheets were Provided)*

- SCIP projects are being funded down through project #9. SCIP projects #12, #15, #19, #21, and #29 are bolded on spreadsheet as being funded for loans. Anderson Township was the only loan that fell above the cut line.
- LTIP projects are being funded down through project #6.
- Mr. Cline inquired about a loan on Glenway Avenue - Project #28 on the SCIP listing. Mr. Cottrill referenced the “Useful Life of Projects” spreadsheet attached. He noted that Glenway Avenue was going to be in the Revolving Loan Program. The City of Cincinnati applied for a grant and also said they would take a loan. This project uses up more than what is available and the useful life of that project is 15 years. It was a \$2 million dollar job and we could not get the 20 year useful life in the RLP with that in there. Cincinnati was asked if they could raise that useful life and they responded they could not. Based on that and the fact that it was not applied as a loan, it was taken out to meet the minimum of the next project. The next project was Norwood; they applied for a loan. The low cost job with a 50-year useful life pushed the useful life of the RLP up to 33 years. Twenty is the minimum. It would have been under 20 years with Glenway Avenue in there, so it had to be taken out.
- The “Useful Life of SCIP Projects” is 28.35 years. The “Useful Life of LTIP Projects” is 27.47 years. The “Useful Life of RLP Projects” is 33.22 years. They all meet the criteria.

Mayor Savage moved adoption of the priority listing as shown on pages 1, 2, 3, & 4; seconded by Mr. Sykes and the motion passed unanimously.

Recommended Grant Projects for SCIP & LTIP – Program Year 2002 – Round #16

◇ Mr. Cottrill presented the Support Staffs recommended Grant Projects for SCIP & LTIP projects. It was noted that Anderson Township – Project #6 is shown with the number correctly as just the grant. The Support Staff is asking for you to vote for projects listed on page 5 as grants:

Mr. Deatrick moved adoption of the grant projects for SCIP & LTIP as shown on page 5; seconded by Mr. Huddleston and passed unanimously.

Loan Projects (SCIP Allocation, RLP & Contingency) – Program Year 2002 – Round #16

- ◇ Mr. Cottrill presented the projects in the ringer allocation and the projects for the RLP. The Support Staff recommended a 10-year term for Anderson Township; which is what they requested at a 3% interest rate. All others include RLP 20-year terms at 0% interest. Please note a correction for the record, Springfield Township – Trapp Lane at 3%, should be corrected to 0%. The Support Staff is asking for you to vote for projects listed on page 6 as our loans:

Mayor Brooks moved adoption of the corrected SCIP Allocation, RLP & Contingency loans as shown on page 6; seconded by Mr. Sykes and passed unanimously.

Recommended Small Governments Projects – Program Year 2002 – Round #16

- ◇ These projects will be sent to the Small Governments Commission. The top five projects will receive bonus points. All these projects were evaluated on the state rating system, and it was determined to be the best order to put them into. The Support Staff is asking for you to vote in the recommended order for the Small Government Projects listed on page 8:

Mr. Huddleston moved adoption of the recommended order of the Small Government Projects as shown on page 8; seconded by Mayor Savage and passed unanimously.

Recommended District #2 Administrative Costs Work Plan – Program Year 2002

- ◇ Mr. Cottrill presented the proposed budget for the total allocation amount of \$40,000. Hamilton County will receive \$20,000; City of Cincinnati \$14,000; City of North College Hill \$1,000; Delhi Township \$3,000; and Green Township \$2,000. The Support Staff is asking for you to vote for the proposed administrative budget for program year 2002:

Mayor Savage moved adoption of the District #2 Administrative Budget for program year 2002; seconded by Mr. Heile and passed unanimously.

- ◇ After further discussion, Chairman Brayshaw complimented the entire Support Staff for doing such a great job. The strength of the program is due to the great Support Staff. He noted the double rating system as being a benefit, as more projects are getting funded. Mr. Huddleston also complimented the Support Staff on the rating system and what a good job they do from year to year. He also reconfirmed as mentioned in the minutes earlier, that the Support Staff would be reviewing the addendum. Mr. Cottrill noted that he felt the current rating system is sound and works very well. As suggested, the Support Staff will meet this winter and make some adjustments and recommendations to the Integrating Committee in the spring.

NRAC Update

- ◇ Earlier in the meeting there was discussion regarding administrative costs for the “Greenfields” and “Brownfields”. Chairman Brayshaw stated the new programs have no cost coverage and the Board Members and Support Staff will be contributing their service. Using e-mail as much as possible will hopefully reduce the cost of postage.
- ◇ Chairman Brayshaw reported the NRAC Board Members have already set up their committee structure with board members, rather than having a support staff like the Integrating Committee. With it being a four-year program, the board members wanted to be involved in the sub-committees and decision-making process. They will have the choice of bringing support staff on if desired. Anderson Township was offered the opportunity to make a recommendation as to have someone put on the NRAC support staff. The NRAC Board agreed that if Anderson Township would make a recommendation they would fit them into one of their sub-committees. The NRAC Board will review all “Greenfield “ NRAC projects; the Integrating Committee has nothing to do with the final recommendations.

Brownfield Update

- ◇ Earlier in the meeting Chairman Brayshaw reconfirmed the Integrating Committee will be reviewing the “Brownfield” projects submitted by the Support Staff. The Integrating Committee will then make their final recommendations to the Clean Ohio Council.
- ◇ Mr. Tim Sharp, from the Port of Greater Cincinnati Development Authority provided the following update from the “Brownfield” Support Staff:
 - The 1st Brownfield Support Staff Meeting took place on November 5, 2001. *(Copy of the Minutes Attached)*
 - The 2nd Brownfield Support Staff Meeting will take place on December 6, 2001 at KMK Consulting.
 - The “Brownfield” Support Staff is currently working with the Clean Ohio Council to figure out how they will setup their program. The Clean Ohio Council is still figuring out what their criteria will be. The project application process is to begin in January 2002.
 - A letter dated November 16, 2001 regarding the “Clean Ohio Revitalization Fund” was submitted to the Integrating Committee for review. This letter will be mailed out to the necessary jurisdictions within Hamilton County, along with private developers, and environmental professionals that do work in Brownfield’s. *(Copy Attached)*
 - The “Brownfield” Support Staff is hosting a “Clean Ohio Workshop” on behalf of the Integrating Committee, Thursday, December 13, 2001. Evonne Kovach will host this event at the Village of Lockland from 3:00 p.m. to 5:00 p.m. By holding this workshop it is hopeful to get out in front. A perspective applicant form was submitted with the letter that went out, in order to see what kinds of projects are currently out there. This will help the Support Staff to start looking at the projects with the jurisdictions to see if their projects are ready for this years cycle or maybe next years cycle. This is a four-year program; some projects will not be ready in this first year. The goal is to have six great projects recommended from District #2 that will compete on a statewide level.
 - The “Brownfield” Support Staff will be working diligently in the coming weeks with the State of Ohio on their criteria and the application processes. Hopefully by December these processes will be identified. The applications will be available in January 2002. This means that you will have to define what the criteria is and what forms need to be filled out. The projects will require environmental assessments in place before they can even submit back to the state. If a project is ready, you will be required to have Phase I and Phase II of the environmental assessment ready, even before you can apply. After the application has been turned in there is a forty-five day public notice period. This requires a notice to be posted at the site, a public hearing, and a filing of the application at the public library. Then it will come to the District #2 Integrating Committee in March of 2002.
 - A representative from the “Brownfield” Support Staff will be attending all future District #2 Integrating Committee meetings to provide a continuous update.
- ◇ After further discussion, Mr. Sharp indicated that a timeline would be provided for the entire cycle by January 2002. Chairman Brayshaw requested the “Brownfield” Support Staff to meet with the District #2 Integrating Committee at that time. This will help the committee approve future actions and will allow the “Brownfield” Support Staff to remain on the fast track. It will also allow the Integrating Committee to provide guidance to the “Brownfield” Support Staff.
- ◇ The next District #2 Integrating Committee meeting was set for Friday, January 11, 2002 at 8:00 a.m. at Nathanael Greene Lodge. This meeting will be devoted to the “Brownfield” Support Staff.

- ◇ Mr. Deatrick inquired about the Brownfield, Greenfield, and Bike Trails as being funded separately. It was suggested by Mr. White to cross-reference that you applied in both. Mr. Hubbard indicated that David Kern attended the last NRAC meeting and reported the "Recreation Trails" and "Greenfields" are still together. Under the Issue One program, "Recreation Trails" are being funded. Currently going through the legislature is an amendment that would take that power away from the NRAC Committee. Only the Ohio Department of Natural Resources will be able to fund "Recreation Trails". This is subject to change; OPWC will provide updates as necessary.

Small Governments Sub-Committee Update...

Mr. Cottrill stated that he would be attending the May 2002 meeting as representative for District #2. At that time he will let everyone know what the results of the vote are.

Old Business... Nothing to Report

New Business...

- ◇ Mr. Cottrill announced the results of today's meeting will be posted on the Hamilton County Engineer's website.

Next Meeting Date & Time...

The December 7, 2001 meeting was cancelled. As indicated earlier in the meeting the next Integrating Committee Meeting will be held on Friday, January 11, 2002 at the Nathanael Greene Lodge, in Green Township at 8:00 a.m. The agenda will consist of an update from the "Brownfield" Support Staff.

A motion to adjourn the meeting was made by Mr. Schlimm; seconded by Mr. Riordan and the meeting adjourned at 9:25 a.m.

Respectfully submitted,

Cathy Listermann

Cathy Listermann
Recording Secretary

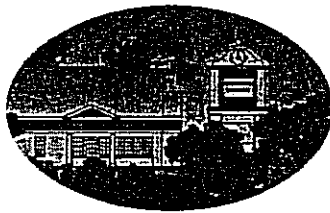
Trustee
Tom Bryan

Trustee
Joseph Honerlaw

Trustee
Gwen McFarlin

Clerk
John Waksmundski

Administrator
Michael T. Hinnenkamp



SPRINGFIELD TOWNSHIP

HAMILTON COUNTY, OHIO

Founded 1795

SERVICE DEPARTMENT

8375 WINTON ROAD • CINCINNATI, OHIO 45231

Phone 522-4004 • Fax 522-3704

(3)
Police Chief
David J. Heimpold

Recreation
Melanie McNulty

Service
John B. Musselman

Zoning Inspector
Thomas R. Graham

Fire Chief
Robert Leininger

November 14, 2001

Mr. William Brayshaw, Chairman
District Two Integrating Committee
Hamilton County Engineer's Office
10480 Burlington Road
Cincinnati, Ohio 45231

Dear Mr. Brayshaw:

I respectfully request an opportunity to address the District 2 Integrating Committee at their meeting this Friday, November 16, 2001. This is regarding our recent SCIP application and appeal.

If you have any questions or comments, please call me at 522-4004.

Sincerely,

A handwritten signature in black ink, appearing to read "John B. Musselman".

John B. Musselman
Springfield Township Service Director

DISTRICT 2 BREAKDOWN - ROUND 16

4

	SCIP	LTIP
DISTRICT GRANT ALLOCATION	\$6,196,000.00	\$4,616,000.00✓
ADDITIONAL GRANT FUNDS	\$4,997.00	\$182,700.00✓
TOTAL GRANTS =	\$6,200,997.00✓	\$4,798,700.00✓
REGULAR ALLOCATION LOANS	\$1,549,000.00	
ADDITIONAL ALLOCATION LOANS	\$0.00	
TOTAL LOANS =	\$1,549,000.00✓	
REVOLVING LOAN PROGRAM	\$703,000.00✓	
ADDITIONAL RLP FUNDS	\$1,000,000.00✓	
TOTAL RLP FUNDS =	\$1,703,000.00	
TOTAL FUNDS AVAILABLE =	\$9,452,997.00✓	\$4,798,700.00
	SCIP	LTIP
SCIP GRANT TOTAL	\$7,460,840.00✓	
SCIP LOAN TOTAL	\$1,867,582.00	
RLP LOAN TOTAL	\$1,677,953.00	
TOTAL SCIP	\$11,006,375.00	
	SCIP	LTIP
AVAILABLE	\$9,452,997.00	\$4,798,700.00
PROPOSED	\$11,006,375.00	\$6,261,523.00
REMAINING BALANCE	(\$1,553,378.00)✓	(\$1,462,823.00)

PROJECT CODE	\$ REQUEST	PROJ. NO.	TYPE	RECOMMEND	COMMENTS
HAM R16-005-2A	\$1,075,000.00	1	GRANT	SCIP	
REA R16-001-3B	\$439,640.00	2	GRANT	SCIP	
WYO R16-001-2C	\$387,500.00	3	GRANT	SCIP	
CMB R16-002-2A	\$371,000.00	4	GRANT	SCIP	
CIN R16-006-2A	\$1,710,000.00	5	GRANT	SCIP	
• AND R16-001-3,2C	\$717,930.00	6	GRANT	SCIP	
GRN R16-003-2A	\$94,650.00	7	GRANT	SCIP	
GRN R16-001-2C	\$591,625.00	8	GRANT	SCIP	
CLE R16-001-2C	\$765,000.00	9	GRANT	SCIP	
GRN R16-002-2A	\$205,995.00	10	GRANT	SCIP	CONTINGENCY
ADD R16-001-3A	\$90,000.00	11	GRANT	SCIP	CONTINGENCY
DEL R16-002-2C	\$1,012,500.00	13	GRANT	SCIP	CONTINGENCY
SCIP GRANT TOTAL =	\$7,460,840.00✓				
SCIP LOAN TOTAL =	\$1,867,582.00✓				
	\$9,328,422.00✓	=	120.4444%✓	OF ALLOCATION	min 115%

DISTRICT 2 BREAKDOWN - ROUND 16

PROJECT CODE	\$ REQUEST	PROJ. NO.	TYPE	RECOMMEND	INTEREST RATE	TERM YEARS
• AND R16-001-3,2C	\$797,700.00	6	LOAN	SCIP	3%	10
• NOR R15-003-2A	\$742,400.00	12	LOAN	SCIP	0%	20
• SFD R16-001-2C	\$327,482.00	15	LOAN	SCIP	0%	20
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SCIP LOAN TOTAL (ALLOCATION) =	\$1,867,582.00✓	=	24.1134%	OF ALLOCATION		

PROJECT CODE	\$ REQUEST	PROJ. NO.	TYPE	RECOMMEND	INTEREST RATE	TERM YEARS
DEL R16-001-2C	\$312,000.00	19	LOAN	RLP	0%	20
NOR R16-2A	\$253,903.00	21	LOAN	RLP	0%	20
COL R16-003-1B, 2C	\$452,700.00	23	LOAN	RLP	0%	20
NOR R16-002-3B	\$659,350.00	29	LOAN	RLP	0%	20
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RLP LOAN TOTAL =	\$1,677,953.00✓					
TOTAL ALL LOANS =	\$3,545,535.00✓					

PROJECT CODE	\$ REQUEST	PROJ. NO.	TYPE	RECOMMEND	COMMENTS
• HAM R16-0010-1B <i>Clough</i>	\$1,216,400.00	1	GRANT	LTIP	2ND HALF OF FUNDING
HSN R16-001-2D	\$800,000.00	2	GRANT	LTIP	
SPD R16-001-2D	\$440,568.00	3	GRANT	LTIP	
LOV R16-001-2D	\$1,029,625.00	4	GRANT	LTIP	
HAM R16-007-2C	\$1,050,000.00	5	GRANT	LTIP	
FPK R16-001-2A	\$674,930.00	6	GRANT	LTIP	
• HAM R16-006-2AD	\$1,050,000.00	7	GRANT	LTIP	CONTINGENCY
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LTIP GRANT TOTAL =	\$6,261,523.00	=	135.6482%✓	OF ALLOCATION	
					115%

PROJECT CODE	\$ REQUEST	PROJ. NO.	TYPE	ORDER RECOMMENDED	COMMENTS
WDL R16-001-2D	\$605,300.00	80	GRANT	1	SM GVT.
ADD R16-002-3A	\$104,000.00	77	GRANT	2	SM GVT.
NBD R16-001-2C	\$450,000.00	33	GRANT	9	SM GVT.
GLE R16-003-2A	\$82,320.00	78	GRANT	4	SM GVT.
AMB R16-001-2A	\$237,600.00	38	GRANT	5	SM GVT.
NEW R16-001-3A	\$173,700.00	72	GRANT	10	SM GVT.
CMB R16-003-2,3A	\$277,000.00	89	GRANT	7	SM GVT.
LOC R16-001-2A	\$350,000.00	24	GRANT	8	SM GVT.
LHT R16-001-2A	\$95,392.00	63	GRANT	3	SM GVT.
LHT R16-002-2A	\$118,690.00	54	GRANT	6	SM GVT.
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TOTAL SMALL GOVERNMENT REQUEST =	\$1,674,620.00				

*(1-10)
Wrong order*

DISTRICT 2 BREAKDOWN - ROUND 16

PROJECT CODE	\$ REQUEST	PROJ. NO.	TYPE	RECOMMEND
CWW R16-001-5B	\$2,600,000.00	31	LOAN ASSISTANCE	LOAN CONTINGENCY
SIL R16-001-2B	\$562,500.00	34	LOAN	LOAN CONTINGENCY
CWW R16-002-5B	\$1,000,000.00	39	LOAN	LOAN CONTINGENCY
AND R16-001-2C	\$702,000.00	40	LOAN	LOAN CONTINGENCY
MSD R16-001-4A	\$1,000,000.00	50	LOAN ASSISTANCE	LOAN CONTINGENCY
MSD R16-003-4A	\$750,000.00	66	LOAN	LOAN CONTINGENCY
MSD R16-004-4A	\$1,498,104.00	76	LOAN	LOAN CONTINGENCY
WRSD R16-001-4D	\$492,700.00	83	LOAN	LOAN CONTINGENCY
MSD R16-002-4A	\$1,000,000.00	84	LOAN ASSISTANCE	LOAN CONTINGENCY
LOV R16-003-5B	\$460,000.00	86	LOAN	LOAN CONTINGENCY
WRSD R16-002-4D	\$92,000.00	87	LOAN ASSISTANCE	LOAN CONTINGENCY
CWW R16-003-5B	\$500,000.00	88	LOAN	LOAN CONTINGENCY
	<u>\$10,657,304.00</u> ✓			

DISTRICT 2 ADMINISTRATIVE COSTS WORK PLAN

Hamilton County, the City of Cincinnati, the City of North College Hill, Delhi Township, and Green Township will be providing research, technical assistance, and administrative support to the OPWC District 2 Public Works Integrating Committee for the planning, analysis and implementation of the State Capital Improvement Program (SCIP) and the Local Transportation Improvement Program (LTIP) for the period beginning January 1, 2002 through December 31, 2002. Their work tasks for the District 2 Public Works Integrating Committee include:

PROJECT SCOPE:

- *develop a capital improvement planning process according to Section 164 of the Ohio Revised Code
- *assist district subdivisions in the development and implementation of infrastructure inventories and five year capital improvement plans
- *develop a district project rating and selection methodology
- *serve as District Liaison between the State of Ohio and District 2 during the application review and approval period
- *assist in the development and implementation of a District Minority Business Enterprise and Affirmative Action Plan .
- *function as secretariat to the full District 2 Committee
- *maintain District 2 data base
- *prepare preliminary analysis, reports, and documents for project rating and selection
- *preparation of final infrastructure program application package for submission to the Ohio Public Works Commission
- *provide administrative and program management support to the District 2 Integrating Committee
- *provide subdivisions in the District with technical support regarding the rules and regulations of the SCIP, LTIP, and Small Government Programs
- *attend seminars, workshops, etc. as required to maintain a level of staff proficiency

ADMINISTRATIVE COSTS - DISTRICT 2

BUDGET PROPOSAL

PERSONNEL

Direct Labor	\$40,000.00
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TOTAL	=	\$40,000.00
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The total amount of \$40,000.00 is to be allocated as follows:

Hamilton County - \$20,000.00

City of Cincinnati - \$14,000.00

City of North College Hill - \$1,000.00

Delhi Township - \$3,000.00

Green Township - \$2,000.00

**83rd District #2 Integrating Committee Meeting
Nathanael Greene Lodge
(First Floor Conference Room)
6394 Wesselman Road
Cincinnati, OH 45248
November 16, 2001 - 8:00 a.m.**

AGENDA

- 1.) Approval of 82nd meeting minutes.
- 2.) Support Staff Items:
 - (A) Results of appeals and final scores for SCIP/LTIP projects.
 - (B) Request to speak from John Musselman of Springfield Township.
 - (C) Round 16 budget and breakdown.
 - (D) Recommended Priority Listing of all applications received (SCIP & LTIP). *(Vote required)*
 - (E) Recommended Grant Projects (SCIP & LTIP). *(Vote required)*
 - (F) Recommended Loan projects (SCIP Allocation, RLP, Contingency) and Term/Interest rate recommendations. *(Vote required)*
 - (G) Recommended Small Government Projects for Round 16. *(Vote required)*
 - (H) Recommended District Administrative Costs Program for 2002. *(Vote required)*
- 3.) Small Governments Subcommittee:

The Small Government Commission will hold a vote on the submitted projects in May 2002. The District Liaison will be in attendance at the meeting.
- 4.) Old Business:
- 5.) New Business:
- 6.) Next Meeting Date: Friday, December 7, 2001, at 8:00 a.m.
- 7.) Meeting Adjourn.

Website address for District 2 SCIP/LTIP page:
www.hamilton-co.org/engineer/SCIP/ltip.htm

Website Address for Clean Ohio page:
www.pwc.state.oh.us/clean_ohio.htm

83rd District #2 Integrating Committee Meeting
Green Township
Nathanael Greene Lodge
6394 Wesselman Road
Cincinnati, OH 45248

November 16, 2001

BOARD ATTENDANCE LIST

<u>NAME</u>	<u>AFFILIATION</u>	<u>PHONE</u>
John Deafole	City of Cincinnati	352-6232
Bill Brayshaw	Ham Co. Engineer	946-8902
Tim Riel	City of Cincinnati	352-2459
Fred Schlemmer	Green Twp	574-8832
Harold R. R. R.	Asst. to Com.	583-4747
Joe Sykes	Ham Co Twp.	941 3393
Dan Burt	HCML	521-7913
Peter Heile	City of Cincinnati	352-3837
DAVE SAVAGE	HCML	821-7600

83rd District #2 Integrating Committee Meeting
Green Township
Nathanael Greene Lodge
6394 Wesselman Road
Cincinnati, OH 45248

November 16, 2001

VISITOR LIST

<u>NAME</u>	<u>AFFILIATION</u>	<u>PHONE</u>
DAVID EMERICK	CDS ASSOC. INC	791-1700
DICK CLINE	SUPPORT STAFF	352-6235
John Kust	NCH	524 7413
Bob Bass	Delhi	922-8609
Joe Cottrell	Hamm Co	946-8906
Norman E. Coleman	Woodlawn	772-6713
Susan Upton Farley	Woodlawn	771-6130
Victor Schneider	City of Norwood	458-4506
JACK CAMERON	CITY OF NORWOOD	458-4503
DAVE WAGNER	ENVIRON GROUP	563-6380
GREG LONG	CINCINNATI	352 5289
ERIC BECK	Hamm Co	761-9130
Fred Schlamm	Green Twp	574-8832

**ct #2 Integrating Committee Meeting
Green Township
Nathanael Greene Lodge
6394 Wesselman Road
Cincinnati, OH 45248**

November 16, 2001

VISITOR LIST

<u>NAME</u>	<u>AFFILIATION</u>	<u>PHONE</u>
Deanna Kiennen	Springfield Twp	512.1410
John Musselman	"	512-4004
Nike Hennenkamp	"	522-1410
Doc B Hubbard	Hon. Co. Eng's. Office	946-8903
Doc. Riddiouch	" " " "	946-4277
Rob White	OPWC	(614) 752-9344
TIM SHARP	PORT AUTHORITY	621-3000